

**Person Specification:
Wood Workshop Manager**

Essential	Desirable
Significant experience of working in direct contact with volunteers, as a mentor, or in a supportive role.	Experience of juggling the need to produce saleable items with the abilities of volunteers.
A proven ability to communicate sensitively with people from marginalised groups, or who may lack basic literacy and numeracy skills.	Experience of working as a team member within a small organisation or business.
An understanding of the ethos of volunteering and Social Enterprise.	
An enthusiasm for passing on skills and involving people in your work.	
A woodworking qualification such as an NVQ or City & Guilds Level 3 or equivalent experience.	Experience of managing all aspects of a workshop.
Experience of preparing timber products for customers to a deadline and at a consistent quality.	Experience of writing Risk Assessments and developing and documenting safe systems of work
Ability to use and maintain wood machining tools (specifically we have a 3.5kw combination planer thicknesser & 2.2kw table saw) as well as various smaller machines.	
Experience of complying with the HSE's PUWER regulations as applicable to wood working machines, and managing safe systems of work.	
Experience of using 'reclaimed' timber and a commitment to a 'make do and mend' attitude essential for low impact & low tech recycling.	
General computer literacy: word processing, internet & email.	
A commitment to environmental and social justice, and the aims of BWRP.	
An understanding of the need for co-operation and responsibility with in a small team.	
Cheerful and sociable, with a can-do attitude.	
Reliable with a close attention to detail.	